



QuickAssess[®]

Manage workplace absences and accommodation requests with confidence

Fast, thorough disability expertise

QuickAssess is an optional, fee-per-use service that provides plan sponsors with an unbiased, timely assessment of complex plan member absences and workplace accommodation requests.

Get expert advice on managing:

- Workplace absences and chronic absences
- Chronic or patterned absenteeism
- Requests to modify work duties or workplaces
- Return-to-work coordination
- Employment Insurance sick leaves

How it works

Based on a thorough review of information provided by the plan sponsor, the plan member, and their physician, our QuickAssess specialists provide a recommendation on managing the absence or accommodation request **within two business days**.¹ We will review the recommendation with you over the phone and provide you with a written assessment of our recommendation.



Your plan member's medical condition and history will remain confidential.

¹ Within two business days of receiving a completed QuickAssess Absence and Accommodation Review Referral Form and all required information. For more complex referrals, more time will be required.



Using QuickAssess

Getting a QuickAssess recommendation is simple:

- 1. Referral**
Complete the **QuickAssess Absence and Accommodation Review Referral Form** (separate portions to be completed by the plan sponsor, the plan member, and their physician). Have the completed form submitted to Equitable along with the plan member's job description.
- 2. Assessment**
Work with Equitable, as needed, to provide any additional follow-up information while they assess the case.
- 3. Recommendation**
Receive your recommendation(s) from Equitable's disability specialists.
- 4. Plan sponsor decision**
Decide with confidence how to manage your plan member's absence request², and notify your plan member of your decision.
- 5. Ongoing support**
Receive status updates, further information, and assistance with return-to-work coordination (where applicable) from Equitable.

Eligibility

Plan sponsors are eligible to use QuickAssess if:

- They hold an in-force group benefits policy with Equitable; and
- They do not have a formal short or long-term disability benefit plan with any provider other than Equitable.

Workers' Compensation-related issues are not eligible for a QuickAssess review. Other eligibility criteria apply. Please see the QuickAssess Terms and Conditions or contact your advisor for more information.

² Plan sponsor is always responsible for any salary or payment arrangements made with the plan member.